

Chemetall expect more ↔

World Account



December 20, 2022

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World Account - Overview



WorldAccount

Your portal to the world of BASF

WorldAccount is the BASF eCommerce portal that supports you along your entire supply chain. You can download relevant product literature, place orders and track your order status in real time, twenty-four hours a day, seven days a week.

Access your WorldAccount

Login to your Account

If you have not yet created an account, contact your BASF representative. Our customer service will support you with the setup of your personal account.

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WorldAccount opens doors

Your WorldAccount registration gives you direct access to the world of BASF and allows you to benefit from various services including reorder functionalities, enhanced order tracking functionality or a mobile responsive design.

WorldAccount is a one-stop shop

Our eCommerce portal combines all your transactions and information in one single application. Regardless of the way you use to place an order, you will be able to see all details in WorldAccount.

WorldAccount saves you time and money

Our eCommerce portal is a true alternative to placing your order via telephone or fax. Transmit your orders to BASF and track them whenever it suites you. Moreover, you can access up-to-date product or order documents, for instance safety datasheets (MSDS), at any time.

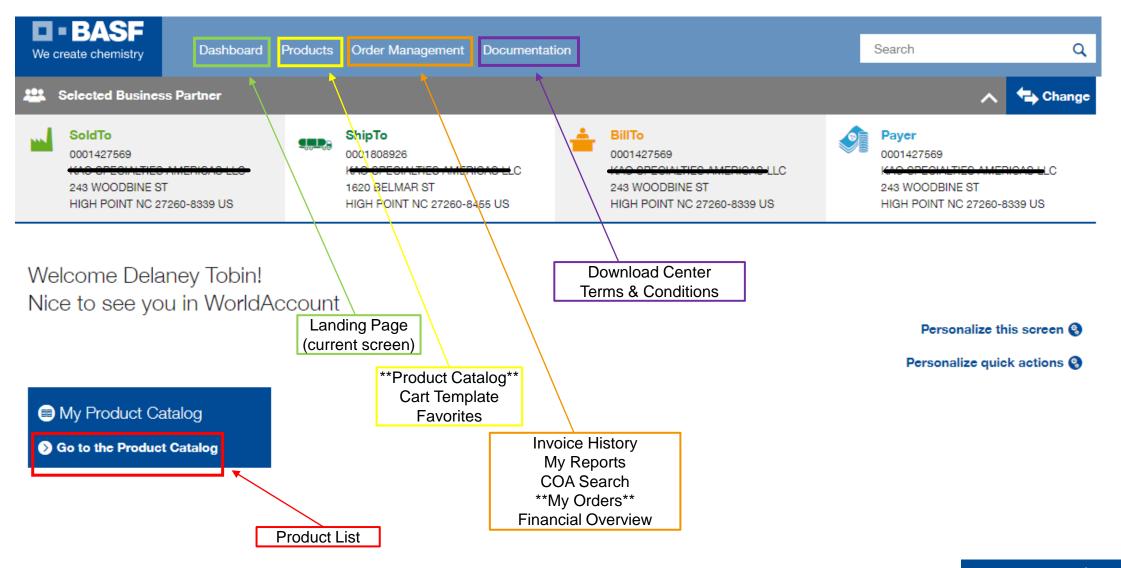
Home Page

Login Buttons: both lead to same page

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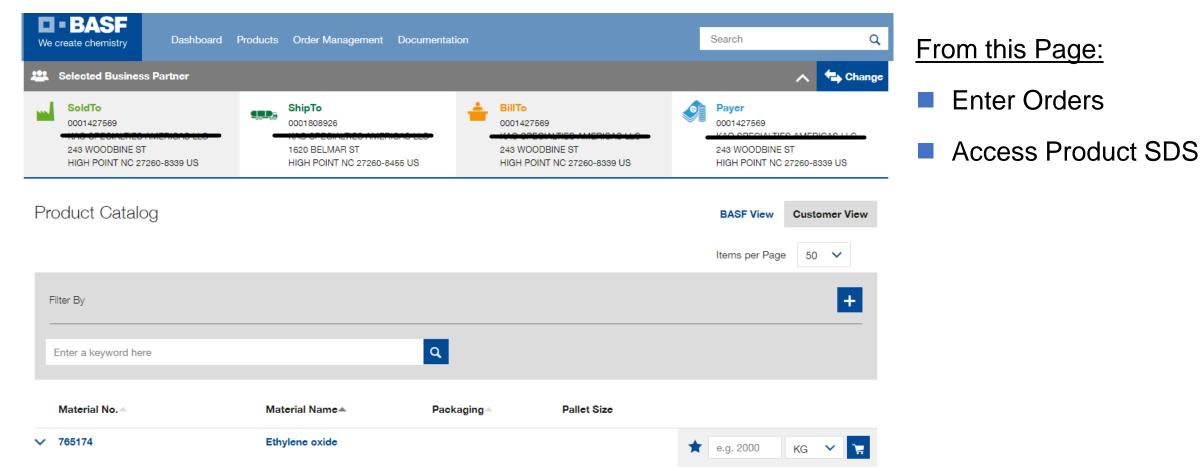
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Landing Page/Dashboard





Product Catalog





To Access Product SDS:

Filter By									
Enter a keyword here			٩						
Material No.▲		Material Name▲	Pack	aging▲	Pallet Size				
765174		Ethylene oxide				*	e.g. 2000	KG	~
Search for Product Name or Number		Document Type	~	Industries	~				
Languages	~	Region / Country	~	Enter a keyword here	٩				
					Save this search Load search				
Ethylene oxide Reset all 🗎				Maxin	Download zip umber files per download, 150				
Select all									
 Safety Data Sheet Ethylene oxide 				Belgium, Dutch Belgium, French Belgium, Germa China (Mainland France, French					

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From this Page:

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- Click Product Material Name (Ethylene oxide)
- At next screen, scroll down to bottom (please allow a moment for screen to load)
- Expand list (red box)
- Select preferred language
- Hit download zip (green box)

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To Enter Order(s):

BASF We create chemistry	ooard Products Order Management Do	cumentation	Search	Q
Selected Business Partner			^	🕁 Change
SoldTo 0004654064 Hotortech Commany Into 187 DAVIDSON AVENUE SOMERSET NJ 08873-4192 US	ShipTo 0004654064 187 DAVIDSON AVENUE SOMERSET NJ 08873-4192 US	BIIITO 0004654064 DOTOR OUR COMPANY INC 187 DAVIDSON AVENUE SOMERSET NJ 08873-4192 US	Payer 0004654064 NOTOT CLIF COMPANY 187 DAVIDSON AVENUE SOMERSET NJ 08873-419	2 US
Product Catalog			BASF View Custon Items per Page 50	mer Vlew
Filter By				+
Enter a keyword here		٩		
Material No.	Material Name.	Packaging Pallet Size		
✓ 50559628	10652025 Enprox 811	15GLA Plastic drums	★ e.g. 2000 PCA	× 1
✓ 50552640	11167002 GardAcId P 4462/1	55GLA Plastic drums	★ e.g. 2000 PCA	~ 🐂

From this Page:

- Enter Quantity
- Unit PCA stands for piece
- Click the Shopping Cart
 - Repeat for each PO Line

You can check how many orders/lines you have successfully added to cart by checking this icon $ o$	🐂 Shopping Cart
at the top of your screen	0 items



Complete Order(s):

Once you've entered the amount of volume you'd like to request, click the shopping cart at the top of

the screen

Shopping Cart

From there, you will get the below screen prompting purchase order number and requested delivery date

Please enter your c	order information			Close 🛿
Purchase Order No.	Requested Delivery Date			
Enter a PO Number				
Set all articles				
Article Name	Purchase Order No.	PO Item Number	Requested Delivery Date	
10652025 Enprox 811 15GLA Plastic drums	Enter a PO Number	Purchase Ore	<u> </u>	È
🗎 Clear cart				Set and continue to cart

Once complete, hit "Set and continue to cart"



Quick Tips for Order Entry:

Optional – upload a PO document or add remarks for Shipping and Handling or Additional Notes

Add Purchase Order document Upload PO document C Add/Edit Remarks		
Shipping and Handling Instructions		Close 🛛
The maximum text is 280 characters.		
Additional Notes	4	
The maximum text is 30 characters.		
	6	
		1
		-
	Gross: 017.095 LB	



Quick Tips for Order Entry:

For POs with multiple lines, enter the PO number in the highlighted box below – this will copy the values to each line within the shopping cart (dashed boxes). The same applies to the Requested Delivery Date.

				Close	ə 🙁
Please enter your o	order information				
Purchase Order No.	Requested Delivery Date				
Enter a PO Number	<u> </u>				
Set all articles					
Article Name	Purchase Order No.	PO Item Number	Requested Delivery Date		
10652025 Enprox 811 15GLA Plastic drums	Enter a PO Number	Purchase Or	—	Ì	^
11167002 GardAcid P 4462/1 55GLA Plastic drums	Enter a PO Number	Purchase Or	ö	ģ	
11495010 Tech Cool 35628B	Enter a PO Number	Purchase Or	—	à	-
🗎 Clear cart				Set and continue to c	art

To quickly duplicate or delete lines/POs, click the repeat item button or the trash bin button (red, below).





Submit Cart

- You will now see your final review screen
- Please check to ensure all items are correct if not, please go back to the shopping cart (at the top) and revise as necessary.
- Once you've confirmed all fields are correct, scroll to the bottom and click the empty box to confirm agreement to the Terms and Conditions
 I have read the Terms and conditions for BASE Corporation and agree to them*.
- Finally, click Submit Order
 Please wait for the screen to finish loading before closing out

You have successfully entered your orders – they will now be pushed to Customer Care for review!



Order Management: My Orders

- This function will allow you to review schedules and status, track the transit, and retrieve documents related to shipments: this can be done by searching individual PO numbers, BASF order numbers, or by pulling up a range within a maximum 60-day span
- Fill in the field or fields below based on preferred criteria and click

My Orders						в	ASF View	Custo	mer View
Search Orders									
SoldTo					uested Delivery				
0001427569 KAO EPEGIALTIES AM ShipTo	IERIGAG ELG 242 WOODBINE OT HIGH P(dint, Nor i. 🗸			10/27/2022 maximum rang er Creation Date	e is 60		/26/2022	
0001808926 KAO OPECIALTIEO AM	IERIGAG LLC 1929 DELMAR OT HIGH POI	NT , 🗸		0	10/06/2022 maximum rang			/27/2022	2
Purchase Order No. e.g. Cons-2135/1234	BASF Order No. e.g 1234567890		L				Find Or	ders	



Find Orders

Order Management: My Orders

- Depending on your search criteria, you will have an order or orders listed like the below image.
- Please note the Excel download and print function are available to you if you would prefer a different

format.

Excel download 🔮 🚺 📑 Print

BASF	Order No.	Purchase Order	No. Тур с 📥	Order Created	SoldTo 🔺	ShipTo 🔺 Status 🔺	Total Net Price		
∧ 01190	009802	4000827852R18 CANCEL	Order	10/23/2022	0001427569	0001808926 Cancelled	No Price Available	Not changeable	
000001	765174 Ethylene ox	ide	Order Created 10/23/2022	Requested	Delivery Date	Expected Delivery Date	Requested Quantity 0.000 KG	Cancelled	
∧ 01189	976523	4000845001-5	Order	09/27/2022	0001427569	0001808926 Invoiced	104,872.32 USD	Not changeable	Reorder 🔊
000010	765174 Ethylene ox	ide	Order Created 09/27/2022	Requested 10/29/2022	Delivery Date	Expected Delivery Date 10/29/2022	Requested Quantity 170,000.000 LB	Invoiced	
∧ 01189	976519	4000845001-6	Order	09/27/2022	0001427569	0001808926 Invoiced	104,872.32 USD	Not changeable	Reorder 👂
000010	765174 Ethylene ox	ide	Order Created 09/27/2022	Requested 11/01/2022	Delivery Date	Expected Delivery Date 11/01/2022	Requested Quantity 170,000.000 LB	Invoiced	
∧ 01189	976522	4000845001-7	Order	09/27/2022	0001427569	0001808926 Invoiced	104,872.32 USD	Not changeable	Reorder 📎
00010	765174 Ethylene ox	ide	Order Created 09/27/2022	Requested 11/05/2022	Delivery Date	Expected Delivery Date 11/05/2022	Requested Quantity 170,000.000 LB	Invoiced	
∧ 01189	976520	4000845001-8	Order	09/27/2022	0001427569	0001808926 Shipment Scheduled	104,872.32 USD	Not changeable	Reorder 🔊
000010	765174 Ethylene ox	ide	Order Created 09/27/2022	Requested 11/08/2022	Delivery Date	Expected Delivery Date 11/08/2022	Requested Quantity 170,000.000 LB	Shipment Scheduled	



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Order Management: My Orders

Excel download 🔮 🚺 📇 Print

⊗ B.	ASF Order No.	Purchase Order N	lo. Typ e ▲	Order Created	SoldTo 🔺	ShipTo 🔺	Status 🔺	Total Net Price		
∧ 0 [.]	119009802	4000827852R18 CANCEL	Order	10/23/2022	0001427569	0001808926	Cancelled	No Price Available	Not changeable	
00000	01 765174 Ethylene ox	ide	Order Created 10/23/2022	Requested	Delivery Date	Expected De	livery Date	Requested Quantity 0.000 KG	Cancelled	
∧ 0 [.]	118976523	4000845001-5	Order	09/27/2022	0001427569	0001808926	Invoiced	104,872.32 USD	Not changeable	Reorder 📎
00001	10 765174 Ethylene ox	ide	Order Created 09/27/2022	Requested 10/29/2022	Delivery Date	Expected De 10/29/2022	livery Date	Requested Quantity 170,000.000 LB	Invoiced	
∧ 0 [.]	118976519	4000845001-6	Order	09/27/2022	0001427569	0001808926	Invoiced	104,872.32 USD	Not changeable	Reorder 📎
0000 1	10 765174 Ethylene ox	ide	Order Created 09/27/2022	Requested 11/01/2022	Delivery Date	Expected De 11/01/2022	livery Date	Requested Quantity 170,000.000 LB	Invoiced	
∧ 0 [.]	118976522	4000845001-7	Order	09/27/2022	0001427569	0001808926	Invoiced	104,872.32 USD	Not changeable	Reorder 📎
00001	10 765174 Ethylene ox	ide	Order Created 09/27/2022	Requested 11/05/2022	Delivery Date	Expected De 11/05/2022	livery Date	Requested Quantity 170,000.000 LB	Invoiced	
∧ 0 [.]	118976520	4000845001-8	Order	09/27/2022	0001427569	0001808926	Shipment Scheduled	104,872.32 USD	Not changeable	Reorder 📎
00001	10 765174 Ethylene ox	ide	Order Created 09/27/2022	Requested 11/08/2022	Delivery Date	Expected De 11/08/2022	livery Date	Requested Quantity 170,000.000 LB	Shipment Scheduled	

At a Glance:

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- PO 400845001-5 Cannot be changed because it has already shipped & invoiced
- PO 400845001-8 Cannot be changed by WA user because it is already scheduled for shipment – please contact CCR



Order Management: My Orders: Changing Orders & Reorder

Excel dow	vnload 🔮 🚺	Print								•
O BASF	Order No. 🔺	Purchase Order	No. 🔺 Type	Order Created A	SoldTo 🔺	ShipTo 🔺	Status 🔺	Total Net Price 🔺		
∧ 01188	875435	195164	Order	07/18/2022	0001102152	0001102152	In Process	102,462.53 USD	Change 📎	Reorder 📎
000010	50000140 Ethylene oxide		order Created 7/18/2022	Requested Delivery 09/06/2022	, i	cted Delivery [3/2022		uested Quantity ,000.000 LB	In Process	

<u>To Change/Reorder an</u> Order:

- Click blue change field
- On next screen, update the order as necessary.
- After you update the order, click

£∃ Update order

After the text refreshes, click

Continue To Summary

Then review once again, check box to agree to terms and conditions then click



Order Management: My Orders: Track & Trace

∧ 01189	4000845001-8	Order	09/27/2022 000	<u>1427569</u> 0001808926 Invoice	ed 127,345.82 USD	Not changeable	Reorder 📎
000010	765174 Ethylene oxide	Order Created 09/27/2022	Requested Delivery Dat 11/08/2022	te Expected Delivery Date 11/08/2022	Requested Quantity 170,000.000 LB	Invoiced	

- Once an order has shipped, you can access tracking information and retrieve relevant documents such as the COA, BOL, or Invoice.
- To do so, click the sales order number of the line you want to review (green box above)
- On the following page, we have a full overview of this particular shipment and it's status.

		BillTo 0001427569	0001427569
G SPECIALTES AMERICAS LIC- 3 WOODBINE ST GH POINT NC 27260-8339 US	1620 BELMAR ST HIGH POINT NC 27260-8455 US	243 WOODBINE ST HIGH POINT NC 27260-8339 US	243 WOODBINE ST HIGH POINT NC 27260-8339 US
Ethylene oxide			A
Expected Delivery Date 11/08/2022	PO Number (ShipTo) / PO Item Number 4000845001-8 / 000010	IncoTerms 20 - FOB Shipping Pt -Prepaid & Add,.	Expected Quantity 171,450.000 LB
Requested Delivery Date 11/08/2022, 00:00-00:00	Payment Term Net 30 days after invoice date	Net Price 127,345.82 USD	Requested Quantity 170,000.000 LB
Shipping Condition Railroad	Status Invoiced	Total Item Taxes 0 USD	Customs Tariff No. 2910100000
Ship From Location BASF CORPORATION, LA, US		Total Item Price 127,345.82 USD	
Reference Number 0118976520			▼ → ■

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Order Management: Track Shipment

					Close 🛛
article Details					
Shipment					
Shipment					
Post Goods Issue Date 11/29/2022 Expected Delivery Date 11/30/2022	Carrier N/A Railcar/Container/Truck PITD-5039938676	Delivery Note 014703 Invoice 017138 Batch CO3258	9971	Total Quantity 1 PCA	
					\bowtie
	Statue -	- 16 T		ne Iaritt No	



View Your Invoice(s)

Open items Cleared items					[Excel download 🔮 🚊 Print 🛛 😒
Payer 0001427569 K AO OPECIALTIE	EC AMERICAS LLO WOODDIN	E CT HIGH POI	NT, NC, UC, 27260 60)0 9 V	Open at key date 11/02/2022	
BASF Company Country	BASF Company		Transaction Type			
All countries	All companies Reference	~	All types	~		Search Criteria
þ.g. 2135/1234	e.g. 2135/1234					Find reports

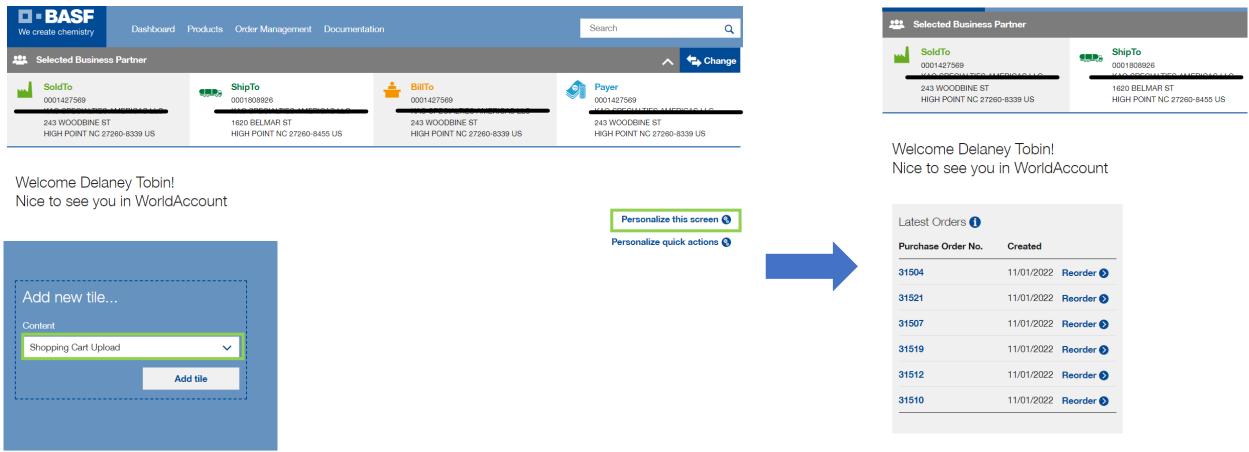
	Status 🔺	Trans. Type 🔺	Doc. Date	Due Date	Purchase Order Number ▲	Reference	Invoice Reference 🔺	Original Amount	Open Amount 🛎	
~	Open	Invoice	09/29/2022	10/29/2022	4000840641-5	0171276300		132,295.06 USD	132,295.06 USD	Open
~	Open	Invoice	10/04/2022	11/03/2022	4000845001-1	0171289365		128,456.23 USD	128,456.23 USD	
~	Open	Invoice	10/07/2022	11/06/2022	4000845001-3	0171293789		128,147.78 USD	128,147.78 USD	Documents
~	Open	Invoice	10/08/2022	11/07/2022	4000845001-2	0171293790		128,116.94 USD	128,116.94 USD	

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To Customize Your Home screen:

Add quick actions to your home screen to minimize your clicks when managing orders





Video Tutorials

Please watch the following tutorials to help you get started.

How to login <u>https://www.youtube.com/watch?v=K09B8-pITEc&feature=youtu.be</u>

How To personalize <u>https://www.youtube.com/watch?v=kA9sNY5W9IA&feature=youtu.be</u>

How to place an order <u>https://www.youtube.com/watch?v=Xclpb1AVaQs&feature=youtu.be</u>

How to manage your orders <u>https://www.youtube.com/watch?v=zKl3-MyWulY&feature=youtu.be</u>

How to search for a Document <u>https://www.youtube.com/watch?v=puIHFLtKCgU&feature=youtu.be</u>



Training Materials

Should you have any questions, please do not hesitate to get in touch with our Customer Care team who can help you with one-to-one training and answer any questions that you may have. We look forward to continuing to serve you with our new system and we hope that you will find it a beneficial tool for your account with BASF-Chemetall!

Customer Care Team

Email: cscentralbranch@basf.com

Phone: 877-941-3800.





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